Foreign, Commonwealth & Development Office

For the Attention of:
Accounts Payable
Bill To:
DEFRA
BIODIVERSE CBP EXPENSES (62018)
SHARED SERVICES DIRECTORATE
SSCL AP, DEFRA PO BOX 790
NEWPORT
GWENT
NP10 8FZ

Remittance Address:
Foreign, Commonwealth and Development Office
Accounts Receivable
Corporate Services Centre, PO BOX 7654
MILTON KEYNES
MK11 9NQ
GB888851550

Invoice Number:
20033553

Invoice Date:
27/01/2026

Invoice Currency:
GBP

Customer Number: 810987
Customer VAT Reg:
Our Reference: OGD 62018
Purchase Order: PO 3070054967
Transaction Class: Invoice

Due Date:
26/02/2026

Terms:
30 Net

Line	Description	Tax Code	Net	Tax	Gross
1	CBP Phnom Penh - General	GBVAT OUTSIDE	729.37	0.00	729.37
		Total (GBP)	729.37	0.00	729.37

HERA OGD Invoice Backing Sheet

Customer Number: 810987
Customer Name: DEFRA
Customer Address: BIODIVERSE CBP EXPENSES (62018)
SHARED SERVICES DIRECTORATE
SSCL AP, DEFRA PO BOX 790
NEWPORT
GWENT
NP10 8FZ

Project Number OGD 62018
Task Number CBP Phnom Penh
Invoice Number 20033553
Invoice Amount GBP 729.37
Invoice Line No. 1

------ Expenditure ------					------ Transaction ------		Functional Exchange Rate	Project Burdened Cost	Func. Curr.
Payment Date	Orig Order Date	Item Id	Comment	PAG Reference	Raw Cost	Curr.			
11/11/2025	11/11/2025	8204031	Payment for stationary cost for DEFRA		22.00	USD	0.758952797	16.70	GBP
19/11/2025	19/11/2025	8204035	DEFRA Payment for telephone bill BLF Coordinator for month OCT 2025 OGD 62018 PO 3070054967		13.00	USD	0.758952797	9.87	GBP
03/12/2025	03/12/2025	8281501	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Breakfast meeting between FCDO Development Advisor and F&F Cambodia on mining and governance of Mekong		24.85	GBP	1.000000000	24.85	GBP
07/01/2026	07/01/2026	8373903	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Local travel (MRT in Singapore). Note: This expenditure just appeared in the Hera system.		4.33	USD	0.741171718	3.21	GBP
10/01/2026	10/01/2026	8373904	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Grab-Taxi from Airport to House. I didn't know why it's not charged automatically to my CCC card.		21.15	USD	0.741171718	15.68	GBP
10/01/2026	10/01/2026	8373913	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges –		-14.00	USD	0.741171718	-10.38	GBP

			OGDExpenditure Org: Phnom PenhExpenditure Des: Airport tax return for two times/trips. I've not realised these expenses until I check just now.						
16/12/2025	16/12/2025	8373914	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Flight cost/FCM Fee between Phnom Penh to Singapore (Round Trip)		8.90	GBP	1.000000000	8.90	GBP
16/12/2025	16/12/2025	8373915	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Flight cost between Phnom Penh to Singapore (Round Trip)		153.47	GBP	1.000000000	153.47	GBP
19/12/2025	19/12/2025	8373916	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Accommodation in Singapore		315.51	GBP	1.000000000	315.51	GBP
07/01/2026	07/01/2026	8373917	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Dinner on 7 Jan 2026		10.99	GBP	1.000000000	10.99	GBP
07/01/2026	07/01/2026	8373918	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Lunch on 7 Jan 2026		10.99	GBP	1.000000000	10.99	GBP
08/01/2026	08/01/2026	8373919	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Forum participation fee as the student attendee		87.07	GBP	1.000000000	87.07	GBP
08/01/2026	08/01/2026	8373920	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Dinner on 8 Jan 2026		17.26	GBP	1.000000000	17.26	GBP
09/01/2026	09/01/2026	8373931	PO No. 3070054967Project: OGD 62018Task: CBP Phnom		12.48	GBP	1.000000000	12.48	GBP

			PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Lunch on 9 Jan 2026 (the end of my expenditure in Singapore)						
06/01/2026	06/01/2026	8373932	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Taxi cost from house to the airport		14.17	GBP	1.000000000	14.17	GBP
14/07/2025	14/07/2025	8380445	DEFRA Payment for telephone bill BLF Coordinator for month JUN-2025 OGD 62018 PO 3070054967		13.00	USD	0.728839069	9.47	GBP
12/11/2025	12/11/2025	8385488	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Grab from British Embassy to Backyard Cafe - Street 240		2.49	USD	0.758952797	1.89	GBP
12/11/2025	12/11/2025	8385507	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Grab from Backyard Cafe - Street 240 to Eden Garden Mall (Starbucks)		2.96	USD	0.758952797	2.25	GBP
12/11/2025	12/11/2025	8385508	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Grab from Eden Garden to British Embassy		1.07	USD	0.758952797	0.81	GBP
12/11/2025	12/11/2025	8385509	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Lunch meeting with F&F BLF Team Leader		27.40	USD	0.758952797	20.80	GBP
12/11/2025	12/11/2025	8385510	PO No. 3070054967Project: OGD 62018Task: CBP Phnom PenhExpenditure Type: Recharges – OGDExpenditure Org: Phnom PenhExpenditure Des: Coffee catch up with Ministry of Tourism official		4.45	USD	0.758952797	3.38	GBP
				Total	753.54			729.37	

Payment Options

Electronic Bank Transfer or in Foreign Currency

Bank Name:	NATIONAL WESTMINSTER BANK PLC
Account Name:	FCDO MULTI VOTE
Sort Code:	60-70-80
Account Number:	10012362
IBAN:	GB56NWBK60708010012362
SWIFT:	NWBKGB2LXXX

Credit or Debit Card
Telephone: 01908 716696 - please note we are unable to accept American Express

Please quote the relevant Invoice Number(s) as a reference when making payments.

Invoice Queries
Where you are unable to make payment or would like to discuss the above,
please email CSC.DebtManagement@fcdo.gov.uk or Telephone on 01908 716697.